



# City of Eustis, Florida

City Hall  
10 North Grove Street  
Post Office Drawer 68  
Eustis, FL 32727-0068

## Meeting Minutes - Final City Commission

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Thursday, November 1, 2018

6:00 PM

City Hall

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**INVOCATION: Moment of Silence**

**PLEDGE OF ALLEGIANCE: Vice Mayor Aliberti**

**CALL TO ORDER: Mayor Morin - 6:01 p.m.**

### **ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE**

**Present:** 5 - Vice-Mayor Marie Aliberti; Commissioner Linda Bob; Commissioner Carla Gnann-Thompson; Commissioner Michael Holland; and Mayor Robert Morin

#### **I. AGENDA UPDATE - None**

#### **II. APPROVAL OF MINUTES**

[18-0273](#)

October 11, 2018 - City Commission Workshop  
October 18, 2018 - Regular City Commission Meeting

**A motion was made by Commissioner Holland, seconded by Vice-Mayor Aliberti, that the Minutes be Approved. On a voice vote, the motion passed unanimously.**

#### **III. AUDIENCE TO BE HEARD**

*Kyle Koenig, Unsanctioned Lifestyles, announced he will be opening a new shop around the end of the month. He explained his intent to start a mentoring program for the young local skateboarders. He further explained how the program will benefit the community and the intent to also have the youth do community service projects. He commented on various vendors he has that will be involved in the program and explained how the program will be run.*

*Gail Isaac Thomas and Darius Kerrison addressed the Commission regarding the upcoming comedy show. Mr. Kerrison announced that anyone that shows their sticker showing they have voted will get a discount on their ticket. He also announced in December they would allow people in for free if they donate food or other items.*

*Erin Bailey, Events Manager, gave a report on the upcoming events including the following: 1) November First Friday; 2) Veteran's Day Concert in Ferran Park on November 8th; 3) VFW Veteran's Day Service on Saturday, November 10th; 4) Eustis on Ice ice skating rink to be open November 18th through January 9th; 5) Light Up Eustis on Friday, November 23rd; and 6) Georgefest to be held February 22nd - 24th.*

*The Commission complimented staff on the success of the Fall Festival. It was also noted that on November 9th there would be a number of school-sponsored Veteran's Day events.*

#### IV. CONSENT AGENDA

[18-0266](#) Resolution No. 18-96: Purchase in Excess of \$25,000 for Annual Edmunds Software Maintenance Agreement

[18-0268](#) Resolution No. 18-98: Approval of Purchase in Excess of \$25,000 for Annual Payment to Verteks Consulting, Inc.

[18-0269](#) Resolution No. 18-101: Purchase in Excess of \$25,000 for New Pumps for the Master Lift Station Upgrade

**A motion was made by Commissioner Holland, seconded by Commissioner Gnann-Thompson, to Approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Vice-Mayor Aliberti; Commissioner Bob; Commissioner Gnann-Thompson; Commissioner Holland; and Mayor Morin

#### V. ORDINANCES, PUBLIC HEARINGS & QUASI-JUDICIAL HEARINGS

[18-0272](#) Resolution No. 18-97: Variance (Metal Building) - 1901 Hicks Ditch Road

*Derek Schroth, City Attorney, announced Resolution No. 18-97: A Resolution of the City Commission of the City of Eustis, Florida; granting approval for a variance to City of Eustis Land Development Regulations, Section 115-6.1.2, metal buildings, to allow a metal building addition to an existing metal building, on approximately 1.68 acres located at 1901 Hicks Ditch Road.*

*Roland Magyar, Senior Planner, explained the requested variance to allow a metal building addition to an existing metal building at 1901 Hicks Ditch Road. He stated the original site plan, approved by the Commission under Resolution No. 02-18, included the additional metal building. He then reviewed the variance criteria and how the request meets that criteria. He stated staff's recommendation for approval.*

*Mr. Schroth opened the public hearing at 6:21 p.m. There being no public comment, the hearing was closed at 6:21 p.m.*

**A motion was made by Commissioner Holland, seconded by Commissioner Gnann-Thompson, to Approve Resolution No. 18-97. The motion carried by the following vote:**

**Aye:** 5 - Vice-Mayor Aliberti; Commissioner Bob; Commissioner Gnann-Thompson; Commissioner Holland; and Mayor Morin

#### SECOND READING

[18-0252](#) Ordinance No. 18-30: Authorizing the Removal of a Utility Meter on a

## Liened Property

*Mr. Schroth read Ordinance No. 18-30 by title only on second and final reading: An Ordinance of the City Commission of the City of Eustis, Lake County, Florida; amending Chapter 94 Utilities of the City of Eustis Code of Ordinances, Section 94-261 - Water, Wastewater and Irrigation Liens, authorizing the removal of utility meters; providing for conflicting ordinances, severability and an effective date.*

*Mr. Schroth opened the public hearing at 6:22 p.m. There being no public comment, the hearing was closed at 6:22 p.m.*

**A motion was made by Commissioner Holland, seconded by Commissioner Gnann-Thompson, to Adopt Ordinance No. 18-30 on second reading. The motion carried by the following vote:**

**Aye:** 5 - Vice-Mayor Aliberti; Commissioner Bob; Commissioner Gnann-Thompson; Commissioner Holland; and Mayor Morin

## VI. OTHER BUSINESS

### 18-0271

## Presentation regarding Proposed Community Service Program

*Ron Neibert, City Manager, explained that the Commission held a workshop regarding housing improvement programs on October 11, 2018. He noted that the Commission agreed to establish a community committee to provide input on such programs. He stated that the Commissioners had each submitted a name to be appointed to the committee. He explained he would be presenting some parameters for a couple of the programs previously discussed. He recommended that the Commission consider the parameters and, if they are satisfied with them, they could then be submitted to the committee to review. He added that, if the Commission wants to add additional programs for consideration, that could be done as well. He then reviewed the first possible program - a neighborhood clean-up program which would include utilizing City staff to clean-up junk and debris from private properties.*

*Mr. Neibert explained the current services provided by the City including curbside pick-up by Waste Management and four annual clean-up weeks which has not been utilized for about five years. He stated that the considerations for the program are the following: 1) eligibility criteria; 2) manpower; 3) equipment; 4) what crews will actually do; 5) frequency of service; and 6) how clean-up requests will be submitted. He then stated the extent of the clean-up would also need to be determined such as would it only include yards or also garages and/or homes. He reviewed the potential impacts as follows: 1) redistributes 1/3 of Public Works manpower from normal duties for at least one week per cycle; 2) may induce contractors to not remove construction debris; and 3) may encourage dumping of items from non-city residents to friend's property.*

*Mr. Neibert cited some alternatives such as: 1) have volunteer teams remove items from homes and properties; and 2) private contracting.*

*Mr. Neibert stated that the second program suggested was a non-CDBG housing rehabilitation program. He reviewed the program considerations as follows: eligibility criteria, scope of work, key components of possible rehabilitation with estimated costs, logistical/administrative considerations, and impacts such as administrative cost and additional program costs.*

*Commission Gnann-Thompson reported she had attended the recent Lake Community Action Agency (LCAA) board of directors meeting. She stated LCAA partners with the City of Mount Dora for a similar program and suggested Eustis could consider partnering with them as well.*

*Commissioner Bob explained that her appointee Monica Buggs and Vice Mayor Aliberti's appointee Theo Bob are not available to sit on the housing committee. She stated that she would rather wait and let whomever is elected to her seat appoint someone to the committee in January.*

*CONSENSUS: It was a consensus of the Commission to hold off making final appointments to the Committee until after the new Commissioners are seated in January.*

*Mr. Neibert indicated he could go ahead and meet with the LCAA to see what type of assistance they could provide. He stated he would bring back a report to the Commission on that meeting.*

## **VII. FUTURE AGENDA ITEMS**

## **VIII. COMMENTS**

### **City Commission**

*Vice Mayor Aliberti asked about the City's food drive and if the City would be collecting out in the community and if the donations would be distributed locally.*

*Bill Howe, Human Resources Director, explained that the drive is intended to be from City employees. He noted that food would be collected at the employee barbecue and announced that the donations would be distributed locally through W.I.N. 1 Ministries.*

### **City Manager**

*Mr. Neibert reported on the recent water main break and congratulated the utility department on their rapid response. He noted there were some complaints about how the "boil water order" was handled. He explained that over 1,000 residents were effected making it impossible for City staff to distribute door hangers. He stated all of the available methods were utilized and a notice was sent out through the Police Department's emergency notification system. He recommended that residents sign up for that system.*

### **City Attorney - None**

### **Mayor**

*Mayor Morin commented on recent information that has been distributed about his past employment. He stated that a Commissioner may ask a question about his past at any time.*

## **IX. ADJOURNMENT - 6:40 p.m.**

\*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to [www.eustis.org](http://www.eustis.org) and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.