



City of Eustis, Florida

City Hall
10 North Grove Street
Post Office Drawer 68
Eustis, FL 32727-0068

Meeting Minutes - Final City Commission Workshop

Thursday, May 3, 2018

5:30 PM

City Hall

CALL TO ORDER: Mayor Morin - 5:30 p.m.

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

Present: 3 - Linda Bob; Marie Aliberti; and Robert Morin

Absent: 1 - Carla Gnann-Thompson

I. Workshop Item

18-0100

Five - Year Capital Improvement Plan

Rob Visser, Deputy Finance Director, explained the need for the Capital Improvement Plan to prioritize capital projects over a five-year period. He provided an overview of the FY2018-19 capital projects including the following: 1) Street resurfacing - \$375,727; 2) Buena Vista stormwater improvements - \$212,000; 3) Police vehicle replacement - \$175,000; 4) Reclaimed water main extension - \$344,000; 5) Woodward sewer replacement - \$396,175; and 6) Ferran Park Phase 4 - \$1,431,000.

He then reviewed the funding projections and distribution for the five-year period, a breakdown of CIP expenditures by category and a summary of the Sales Tax, CRA, Stormwater, and Water/Sewer funding plans by year. He explained the next step would be for staff to incorporate any Commission suggestions into the final CIP for FY2019-2023. He stated that the Commission would have final acceptance of the CIP at the July 19th meeting with approval of the overall budget in September.

II. Commission Discussion

Commissioner Bob asked about the use of the current CDBG grant to assist people with home repairs with Mr. Neibert explaining that money was granted specifically for the Palmetto Plaza project. He stated that the City is not eligible to apply for a new CDBG grant until the Palmetto Plaza project closes. He explained that staff plans on applying for a CDBG grant in the next fiscal year, along with \$250,000 of CRA funds, to do housing rehabilitation projects.

Commissioner Bob questioned how much the City maintains in the General Fund for reserves with Finance Director Colleen Scott indicating there is approximately \$2 million in reserves.

Mayor Morin concurred with Commissioner Bob and the need to address housing issues.

Mr. Neibert indicated that would be part of the CRA budget as they go further into the

budgeting process and discuss what CRA projects will be funded with Mayor Morin indicating there are homes that need assistance that are not in the CRA district.

Mr. Neibert indicated that staff can look at capital projects under the regular CRA budget.

III. Public Input

Horace Jones questioned the drastic decrease in CRA funding for one of the years with Mr. Visser explaining that is the amount of TIF funds being used that year for CIP projects, not the amount of TIF revenue for that fiscal year.

Mr. Neibert further explained that those numbers might change as the plan proceeds since it is over a five year period.

IV. Commission Direction

Mr. Neibert indicated it was an informational meeting only and no direction was required.

V. Adjournment - 5:45 p.m.

*These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording or verbatim transcript of the meeting can be obtained from the office of the City Clerk for a fee.